



New Orleans Public Library
Executive/Finance Committee Meeting
3rd Floor Conference Room; Main Library
Tuesday, November 4, 2025
4:00 p.m.

MINUTES

- I. **Call to Order** —
- II. Committee Chair, Dana Henry, called the November 4, 2025 Executive/Finance Committee meeting to order at 4:01 p.m.
- III. **Roll Call** — (4:41 p.m.)
Present: Dana Henry, Kathleen Coverick, Alexis Parent-Ferrouillet
Staff Present: Emily Painton, Tammy Hanson, Michel Thompson, Tamyka Miles
Visitors: Shannan Cvitanovich
- IV. **Finance Report** – (4:04 p.m.)
 - A. Ms. Thompson reported the library financials as of October 21st. Total revenue of funds received is \$37.3m was budgeted and \$26.8 has been realized or allocated for expenditures (20% remaining). Mr. Henry asked how much is anticipated to go back into the reserve for 2026. Ms. Thompson responded that it depends on how much of the facilities monies are used by the end of this year. Ms. Thompson estimates that \$8m will return to the general fund.
 - B. \$17.4m was budgeted for personnel costs with \$11.9m spent (33% remaining).
 - C. \$19.9m was budgeted for operating expenses with \$11.5m spent (42% remaining)
 - D. Line items with overages will be relegated by those that have extra funds. For instance, the holds locker that was budgeted at \$40k will be charged to the General Equipment expense line where budgeted.
 - E. Overall, out of \$37.6m budgeted, \$23.4m has been paid out, encumbered, or allocated (37% remaining).
 - F. Mr. Henry asked if the city's budget deficit will impact the library. Ms. Painton responded that, since we have a dedicated milage, it would be illegal for the city to use our milage for other expenses other than those of the library. Ongoing discussions to have a bank account separate from the City's are in process.
 - G. Ms. Coverick suggested including what monies spent have been spent from the fund reserve on our strategic plan initiatives in the financial report. Ms. Painton agreed but reminded the committee that definitions of what is in each strategic plan pillar can be vague and difficult to place. i.e. All of what the library does falls under the Open Doors category.

- V. **Executive Director Update – (4:44 p.m.)**
 - A. Latter branch is closed due to termite fumigation.
 - B. We began the first round of interviews for the Facilities Administrator position this week. Ms. Painton is trying to get confirmation that the library is not included in the City-wide furloughs prior to proceeding with an offer.
 - C. In partnership with Every Library, Friends surveyed what the political candidates' knowledge and potential plans are in regard to the library. Ms. Painton met with Every Library consultant to get a summary of the findings. Ms. Painton plans to inform the incoming leaders about how the library is funded and how we receive those funds.
 - D. We are advocating having a separate bank account for our milage. As of now, they are held in a separate sub-account in the City's general fund. There have been expenses that the City has reallocated to our budget that we were unaware of, such as HR salaries.

- VI. **Regular Board Meeting Agenda Review – (4:58 p.m.)**
 - A. Mr. Henry requested that an agenda item be added to the regular board meeting agenda to vote on committee assignments. Ms. Parent-Ferrouillet will be abdicating her seat on the Executive Committee.

- VII. **Adjournment**
 - A. The November 4, 2025, Executive/Finance Committee meeting was adjourned at 4:59 p.m.